**NOTE: The Francis Family Foundation does not have the right to direct or control the scientific activities of the PBF Fellow in any way. By signing this document, the sponsoring institution accepts responsibility for and supervision of the approved research project.**

**INSTRUCTIONS: The progress report deadline for Fellows completing Year 1 or Year 2 is April 30; progress reports for Fellows in their final (3rd) year are due May 30. Please email to** **dsnapp@uw.edu** **by the specified deadline: (1) the full progress report as a Word file; and (2) a pdf of the first page with the mentor and institutional signatures.**

**FORMAT GUIDELINES: The side, top and bottom margins are to be .5”, font is to be Arial, size 11 regular with no less than single-line spacing. The progress report should be no longer than 5 pages.**

|  |  |
| --- | --- |
| **Report for:** |  [ ]  **Year 1** [ ]  **Year 2** [ ]  **Year 3, Final Progress Report** **(NOTE: To check the boxes place your cursor on the left side of the box and click twice)** |
|
| **Project Title** |  |
|
| **Sponsoring****Institution** |  |
| **Mentor’s Name and degree** |  |
| **Fellow’s Name and degree** |  |
|
| **Fellow’s Current Title** |  |
| **Department** |  |

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| --- |
| **MENTOR’S STATEMENT**As mentor for the PBF Fellow conducting the studies reported here, I affirm: (1) this research is conducted in compliance with applicable federal, state, local and institutional laws and regulations governing the ethical conduct of research; (2) that the Fellow has and will maintain 75 percent effort for research; and (3) that I have reviewed and approve the contents of this report.**Mentor Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |
| **INSTITUTIONAL ACCEPTANCE:****Signature of Official:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Official’s Name (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **E-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Official’s Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

[ ]  No [ ]  Yes **DO YOUR STUDIES INVOLVE HUMAN SUBJECTS? IF YES,**

 **List Current IRB protocol number(s), last approval date(s), expiration date(s) and email along with your progress report a pdf of the most recent approval.**

[ ]  No [ ]  Yes **DO YOUR STUDIES INVOLVE VERTEBRATE ANIMALS? IF YES,**

 **List Current IACUC protocol number(s), last approval date(s), expiration date(s) and email along with your progress report a pdf of the most recent approval.**

**RATIONALE**

*Briefly state your overall hypothesis and specific aims.*

**PROGRESS TOWARDS SPECIFIC AIMS**

*Reiterate each specific aim from the original proposal. Describe the progress that you have made towards your specific aims and/or the changes that you have made in response to new developments.*

**PUBLICATIONS IN PEER REVIEWED JOURNALS (since the start of your PBF funded studies)**

*Give complete citations.*

*List in chronological order (most recent listed last).*

*Do not list manuscripts submitted or in preparation.*

*Citations are to be listed in the following format:*

Wurfel MM, Park WY, Radella F, Ruzinski J, Sandstrom A, Strout J, Bumgarner RE, Martin TR. Identification of high and low responders to lipopolysaccharide in normal subjects: an unbiased approach to identify modulators of innate immunity. J Immunol 2005;175:2570-2578.

**ABSTRACTS PRESENTED AT NATIONAL MEETINGS (since the start of your PBF funded studies)**

*Give complete citations.*

*List in chronological order (most recent listed last).*

**FUNDING MADE POSSIBLE BY THE PBF FELLOWSHIP**

**Awards Received:**

*Give award name and number (if a number has been assigned), funding source (e.g., NIH),*

*dates of award, Annual Direct Costs, the major goal, and specific aims.*

**Pending Grant Applications:**

*Give award name and number (if a number has been assigned), funding source (e.g., NIH),*

*dates of award, Annual Direct Costs, the major goal, and specific aims.*

**FUTURE PLANS**

*Describe any changes in your professional status and how the PBF Fellowship support is contributing to your research career development. Include professional honors if appropriate.*

**FINAL PROGRESS REPORTS ONLY (not required for progress reports on Years 1 & 2)**

***In language understandable to non-scientists/physicians****, describe how your PBF Fellowship research may benefit patients with lung disease. Summarize* ***in lay language*** *the progress you have made in the aims of your PBF Fellowship application; include key discoveries and new ideas that either have had or will lead to improved patient care. Please include appropriate references. Length should not exceed 400 words, excluding references.*